



Position/Title:	Adopted: February 7, 2016
Prevention Educator	Revised: December 26, 2019
POSITION DESCRIPTION	
Department: Prevention	
Reports To Position: Director of Prevention	Employee Type: Full-time (possible job share)
FLSA Status: Non-Exempt hourly	Hrs./Week: 40 hours/week
Physical Demand Rating: Active	Work Environment: varied/changing
Pre-employment Testing: Background check prior to hire	Probationary Period: 90 days or less from date of original hire

GENERAL STATEMENT OF DUTIES

The Prevention Educator is responsible assisting Director of Prevention in providing Sexual Risk Avoidance education to schools, organizations and agencies in the Cedar Rapids community and surrounding areas.

EXAMPLES OF ESSENTIAL WORK

- Become proficient in Sexual Risk Avoidance (SRA) curriculum for presentation to schools and community organizations
- Present other topical information related to sexual integrity and healthy relationships to various audiences, including teens, young adults, and parents
- Pursue eventual certifications in SRAS and Real Essentials
- Assist in the development and revision of lesson plans, scope, and sequence of curriculum
- Assist with phone calls and appointments with school administrations, teachers, youth pastors, agency directors, and community leaders
- Assist in keeping accurate records and statistics for Prevention programming
- Network and promote sexual integrity in the community among agencies, churches, schools, employers and organizations
- Assist in recruiting and training volunteers for Prevention programs
- Represent Bridgehaven to the community through correspondence, meetings and speaking engagements as requested by the Prevention Director
- Promote Prevention services within the community
- Participate in fundraising events as requested by the Prevention Director and/or Executive Director
- Other responsibilities as delegated by the Prevention Director

REQUIRED KNOWLEDGE AND ABILITIES

- Able to lead and motivate others to make healthy lifestyle choices
- Works well with others, team-oriented
- Flexible time schedule to meet program needs
- Make prayer an integral part of Prevention Services

ACCEPTABLE EXPERIENCE AND TRAINING

- Professional background with bachelor's degree (or equivalent experience) in education, youth ministry, or related field
- Skilled at organizing, speaking, mentoring and building relationships, especially with students
- Good communication skills, both oral and written
- Experience in classroom education, classroom management, especially with middle or high school populations
- Experience with at-risk populations a plus

REQUIRED SPECIAL QUALIFICATIONS

- A personal commitment to Jesus Christ as Lord and Savior
- Complete dedication to the pro-life position with regard to abortion, abstinence until marriage, and other sanctity of human life issues
- Agree with and be willing to uphold the Commitment of Care and Competence, Statement of Faith, and the policies of Bridgehaven

ESSENTIAL PHYSICAL ABILITIES

- Position involves working in an office and in classroom settings off Bridgehaven campus, including but not limited to schools, agencies, residential facilities, and churches.
- Occasional (10-33%) reaching and viewing a computer and other types of close visual work.
- Frequent (34-66%) standing, pushing, pulling and grasping.
- Constant (67-100%) sitting, walking, repetitive motion, talking and hearing